



L&N Financials Pvt. Ltd.
(A Private Limited Company)

**AUDIT REPORT ON THE FINANCIAL STATEMENTS OF DRUDOI
RANGWANG ZHIDEY TSHOGPA, THIMPHU**

PERIOD: 01/07/2023 to 30/06/2024

AUGUST - 2024

L&N Financials Pvt. Ltd
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ROYAL AUDIT AUTHORITY

Bhutan Integrity House

Reporting on Economy, Efficiency & Effectiveness in the use of Public Resources



RAA/CSO/PBO(DRZT-39)COAD/2024/.....²⁸²⁵

Dated: 30.08.2024

✓ The Executive Director
Duedroi Rangwang Zhidey Tshogpa
Thimphu

Subject: Financial Audit Report of Duedroi Rangwang Zhidey Tshogpa for the period 01 July 2023 to 30 June 2024

Sir,

Enclosed herewith, please find the audited financial statements and auditors' report thereon in respect of the "Duedroi Rangwang Zhidey Tshogpa" (DRZT) for the period 1st July 2023 to 30th June 2024. The audit was conducted as required under the Audit Act of Bhutan 2018, and in accordance with the International Standards of Supreme Audit Institutions (ISSAIs).

Auditors' Report on the Financial Statement

As may be noted from the auditors' report, the financial statements are prepared by the Duedroi Rangwang Zhidey Tshogpa, in all material respects, in accordance with the Financial Rules and Regulation 2016. Accordingly, the RAA has expressed unmodified (clean) opinion on the financial statements.

Audit Findings and Recommendations

The auditors' review of the accounting record, internal controls and operations of the Duedroi Rangwang Zhidey Tshogpa revealed some deficiencies and lapses.

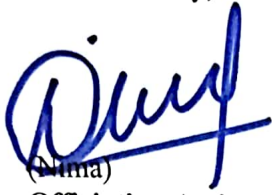
The RAA has reviewed the replies furnished by Duedroi Rangwang Zhidey Tshogpa and incorporated in the report. Out of five (5) audit findings issued, all audit findings were settled in view of replies and related supporting documents and evidences furnished, which are reported under Part I (Management Appraisal Report) for future reference and compliance.

Every individual must strive to be principled. And individuals in positions of responsibility must even strive harder'
- His Majesty the King Jigme Khesar Namgyel Wangchuck

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The Royal Audit Authority acknowledges the kind co-operation and assistance extended to the audit team by the officials of the DRZT, which facilitated timely completion of the audit.

Yours sincerely,



**Officiating Assistant Auditor General
Compliance & Outsourced Audit Division**

Cc:

1. The Member Secretary, Civil Society Organization Authority, Thimphu
2. The AAG, Policy, Planning Division (PPD) RAA, Thimphu
3. The AAG, Follow-up & Legal Service Division (FuLSD), RAA, Thimphu
4. The Partner, L&N Financials Pvt. Ltd, Thimphu
5. Office Copy

TITLE SHEET

1. Title:	Financial Audit Report of Duedroi Rangwang Zhidey Tshogpa , Thimphu
2. AIN:	COAD-2024-345
3. Head of the Agency:	Tashi Wangchuk, Executive Director, CID No. 11410000056 Email ID. Tashiwangchuk1970@gmail.com
4. Finance Personnel:	Rinchen Wangmo CID No. 10308001929 (From : 10/03/2021 to 31/12/2023) Jamyang Seldon, Accountant CID No. 10601004279 (From: 01/01/2024 to 30/06/2024)
5. Period Audited:	01/07/2023 – 30/06/2024
6. Schedule of Audit:	Planning: 19/08/2024 to 20/08/2024 Field: 20 – 23/08/2024 Reporting:
7. Composition of Audit Team:	1.Narapati Nepal, Team Leader, CID No.11810000280 2.Laxmi Prasad Giri, Senior Auditor, CID No. 11214001226
8. Supervising Officer:	Narapati Nepal, Partner
9. Engagement Letter:	RAA(BH-10)AC/2024/ 2707 Dated: 16/08/2024
10. Focal Person:	Narapati Nepal, Team Leader, Email: narapatinepal@gmail.com
11. Date of Audit Exit Meeting:	27/08/2024

ACRONYMS AND ABBREVIATIONS

AASBB	: Accounting and Auditing Standards Board of Bhutan
AGM	: Annual General Meeting
AIN	: Audit Identification Number
BAS	: Bhutanese Accounting Standards
BFRS	: Bhutanese Financial Reporting Standards
BoB	: Bank of Bhutan Limited
BNB	: Bhutan National Bank
DRZT	: Duedroi Rangwang Zhidey Tshogpa
ISA	: International Standards on Auditing
ISSAI	: International Standards on Supreme Audit Institute
PF	: Provident Fund
RAA	: Royal Audit Authority
RGoB	: Royal Government of Bhutan
TDS	: Tax Deducted at Source

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**AUDITOR'S REPORT ON THE FINANCIAL
STATEMENT**



L&N Financials Pvt Ltd.

Thimphu: Bhutan

**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS OF
DUEDROI RANGWANG ZHIDEY TSHOGPA, THIMPHU FOR THE PERIOD
01/07/2023 TO 30/06/2024**

Opinion

We have audited the financial statements of **Duedroi Rangwang Zhidey Tshogpa (DRZT)** which comprise the Receipts and Payments Statement and schedules forming part of the financial statements for the period from July 01, 2023 to June 30, 2024

In our opinion, the accompanying financial statements are prepared, in all material respect, in accordance with the Financial Rules and Regulations 2016.

Basis for Opinion

We conducted our audit in accordance with International Standards on Supreme Audit Institutions (ISSAIs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of this report. We are independent of the **Duedroi Rangwang Zhidey Tshogpa** in accordance with the ethical requirements that are relevant to our audit of the financial statements in Bhutan and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the Financial Rules and Regulations (FRR) 2016 and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

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Auditors' Responsibilities for the Audit of the Financial Statements

The main objectives of our audit is to obtain reasonable assurance about whether the financial statements, as a whole are free from material misstatements, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISSAIs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- i. Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide basis for our opinion. The risk of not detecting material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions misrepresentations, or override of internal control;
- ii. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for purpose of expressing an opinion on the effectiveness of the Company's internal control;

We communicate with the management, among others, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

For L&N Financials Pvt. Ltd.



(Narapati Nepal)
Audit Partner

Date: 30/08/2024
Place: Thimphu



FINANCIAL STATEMENTS

**DUEDROI RANGWANG ZHIDEY TSHOGPA
RECEIPTS AND PAYMENTS STATEMENT
FOR THE PERIOD 01/07/2023 TO 30/06/2024**

RECEIPT	SCHEDULE	AMOUNT (NU.)	PAYMENTS	SCHEDULE	AMOUNT (NU.)
Opening Cash & Bank Balances			Operating Expenditures:		
1. Cash at Bank	I-A	9,948,228.24	1. Personal Emoluments	IV	496,414.00
2. Cash in Hand	I-A	22,636.00	2. Office Administrative Expenses	V	758,821.00
Receipts(Revenue)	II				
1. Donations		2,019,593.65	Program Expenses	VI	2,422,264.00
2. Membership Fees		945,022.00	Program Advances		500,000.00
3. Bank Interest		162,565.61			
4. Other Income		7,650.00	Remittances	III-B	30,210.00
Recoveries	III-A	30,210.00	Asset Purchased		108,513.00
			Closing Balances		
			1. Cash at Bank	I-B	8,809,561.50
			2. Cash in Hand	I-B	10,122.00
TOTAL		13,135,905.50	TOTAL		13,135,905.50



(Tashi Wangchuk)
Executive Director



(Jamyang Seldon)
Accountant



(Narapati Nepal)
Audit Partner

Executive Director

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Animal Rights and Welfare Association, Thimphu



SCHEDULE – I : OPENING & CLOSING BALANCES**i. A Opening Cash and Bank as on 1st July, 2023**

Sl. No	Particulars	Amount (Nu.)
1	Bank of Bhutan Limited-Trongsa	3,532,940.70
2	Bank of Bhutan Limited –Thimphu	793,568.18
3	Bhutan National Bank-(BNBL)	112,553.23
4	Bhutan Development Bank Limited	9,166.13
5	Fixed Deposit	5,500,000.00
	TOTAL OPENING BALANCE	9,948,228.24
	Total Cash-in-Hand	22,636.00

B Closing Cash and Bank Balances as on 30th June 2024

Sl. No	Particulars	Amount (Nu.)
1	Bank of Bhutan Limited-Trongsa	3,294,729.06
2	Bank of Bhutan Limited –Thimphu	2,612.12
3	Bhutan National Bank-(BNBL)	2,828.09
4	Bhutan Development Bank Limited	9,392.23
5	Fixed Deposit	5,500,000.00
	Total Bank Balance	8,809,561.50
	Total Cash-in-Hand	10,122.00

SCHEDULE II: INCOME (REVENUE) FOR FY - (2023-2024)

Sl. No	Particulars	Amount (Nu.)
1	Donation	2,019,593.65
2	Membership Fees	945,022.00
3	Bank interest	162,565.61
4	Other Income	7,650.00
	TOTAL	3,127,181.26

SCHEDULE III: RECOVERIES AND REMITTANCES FOR FY-(2023-2024)**PART A: RECOVERIES**

Sl. No	Particulars	Amount (Nu.)
1	Health Contribution	3,060.00
2	Employee-PPF	23,550.00
3	GSLI	3,600.00
	Total	30,210.00

PART B : REMITTANCES

Sl. No	Particulars	Amount (Nu.)
1	Health Contribution	3,060.00
2	Employee-PPF	23,550.00
3	GSLI	3,600.00
	Total	30,210.00

SCHEDULE IV: PERSONAL EMOLUMENTS FY-(2023-2024)

Sl. No	Particulars	Amount (Nu.)
1	Basic Salary	355,710.00
2	Communication allowances	7,000.00
3	LTC and Leave Encashment	76,294.00
4	HRA	33,860.00
	PPF Employer	23,550.00
	TOTAL	496,414.00

SCHEDULE V: OFFICE ADMINISTRATIVE EXPENSES FOR FY (2023-2024)

Sl. No	Particulars	Amount (Nu.)
1	Annual CSO Fees	6,000.00
2	Annual General Meeting	102,901.00
3	Bank Charges	845.00
4	Charity expenses	21,000.00
5	Facilities Expenses	125,528.00
6	Internet and Telephone Expenses	16,142.00
7	Labour and Transportation Expenses	11,020.00
8	Office stationary	37,104.00
9	Office Rent	220,000.00
10	Miscellaneous expenses	10,000.00
11	Other General Expenses	81,803.00
12	Printing Expenses	55,115.00
13	Retirement Benefits	48,300.00
14	Water and electricity Benefit	5,998.00
15	Website Renewable	2,250.00
16	Foundation Day	14,815.00
	TOTAL	758,821.00

SCHEDULE VI: PROGRAMS EXPENSES FOR FY-(2023-2024)

Sl. No	Particulars	Amount (Nu.)
1	Awareness Program BBS 2024	55,555.00
2	Awareness program Zhung Dratshang	333,333.00
3	Awareness Program Social Media(Song)	25,000.00
4	Awareness Program-langkar Goenpa	333,333.00
5	CSO's Culinary Training	196,000.00

6	MTV Theme Song	60,000.00
7	Awareness Program Chenrizi Drupchen	80,000.00
8	Awareness Program-Samtse tshechu	72,333.00
9	Awareness Program-Gasa MC	44,111.00
10	Trongsa Culinary Training	230,645.00
11	Other programs	118,960.00
12	Awareness Program Punakha	497,683.00
13	Awareness program-Bumthang MC	64,200.00
14	Appreciation for Anem Dratshang	200,000.00
15	Awareness With karma kelvin	111,111.00
	TOTAL	2,422,264.00

PART - I: MANAGEMENT APPRAISAL REPORT

1. Wrong booking of advance as expenditure Nu.500,000.00 (2.1.11)

On review of accounts and the practice of treatment of expenses, the audit team noted a few instances of advances being directly booked as expenditure. Such bookings does not reflect the correctness of accounting figures in the Financial Statement.

Enquiry revealed that it was done due to inadequate practical knowledge and experience of the dealing accounts personnel. The examples noted are as follows:

Vr. No.	Date	Amount	Remarks
DV 61	18.03.2024	1,00,000.00	Directly booked as expenditure while giving money and when the balance money after incurring some expenditure was refunded, it was wrongly booked in the Account Head Retained Earnings & reflected as income. This is not correct
DV. 15	19.07.2023	9,329.00	Office Carpet was purchased and should be recorded under the Asset category. However this item was treated as direct expenditure.
DV 69	09.04.2024	500,000.00	Amount given as per Bank records for developing a Social Media Programme and the product as per agreement.

The management is advised to make arrangements to correct such entries besides providing some training cum exposure to upgrade the knowledge of the existing staff.

Management Response:

Thank you for your observations and for bringing the discrepancies to our attention. We acknowledge the points raised regarding the incorrect booking of certain advances and expenditures in our accounts.

Upon review, we would like to clarify that the entries in question were made with the intention of supporting specific projects and recognizing contributions as per our internal policies. However, we understand that these transactions were not correctly classified, leading to the issues noted in the audit report.

- 1. DV 61 (18.03.2024) - Amount of 1, 00,000.00: This amount was initially recorded as an expenditure due to a misunderstanding. The refund of the balance amount was incorrectly booked under Retained Earnings and reflected as income.*

We acknowledge this error and agree that it should have been managed differently, possibly as an advance or deposit with appropriate adjustments.

- 2. DV 15 (19.07.2023) - Amount of 9,329.00: The purchase of the office carpet was mistakenly categorized as direct expenditure rather than being recorded as an asset. We*

understand this misclassification and will ensure that such purchases are properly recorded under the Asset category in the future.

3. **DV 69 (09.04.2024) - Amount of 5, 00,000.00:** *The payment for the development of a Social Media Programme was meant as part of an appreciation for project. We recognize that this should have been treated with proper documentation and classification to reflect its nature accurately.*

We agree with your recommendation to correct these entries and are taking steps to address them. Additionally, we will arrange training for our accounts personnel to improve their understanding of correct accounting practices and prevent such errors in the future.

The observation is treated as settled:

The acceptance of the audit finding and the corrections instantly made to some mistakes which have occurred primarily due to lack of adequate experience of the accounts personal is noted.

Further the agreement to comply to the recommendations to upgrade the training requirements of the accountant to enhance the skills is noted and the observation is treated as settled.

Compliance to be made:

The compliance to the assurance to correct the mistakes and upgrade the skills will be reviewed in future audits.

2. Non-fulfillment of company objectives (3.3.11)

Some of the major objectives as given in the Articles of Associations of the Association are as follows:

- i. Carry out research on the benefit of Karzay and disseminate the general public of the benefits;
- ii. Encourage, assist or help businesses associated with vegetables and vegetarian edibles to expand or revive through various ways and means
- iii. To promote domestic and organic vegetables and fruits by distributing or facilitate in supplying of seeds and saplings in different parts of the country

On review of the activities conducted during the year, it was noted that activities related to the above objectives were conducted in the period under audit.

The management is requested to review the above observation and provide the audit an appropriate justification and way forward

Management Response:

We appreciate the opportunity to address the observations made about our activities related to our core objectives. We acknowledge that while some activities aligned with our objectives were conducted during the audit period, there is a need to further emphasize our commitment to these goals.

To address observations:

- 1. **Research and Dissemination on Karzay:** We are actively engaged in research to assess and promote the benefits of Karzay. We recognize the importance of broader dissemination and are developing a detailed plan to enhance our outreach and public awareness efforts.*
- 2. **Support for Vegetable and Vegetarian Edibles Businesses:** We have initiated several programs aimed at supporting businesses in the vegetable and vegetarian sector. Our efforts include providing guidance and assistance, but we acknowledge the need for expanded support mechanisms. We are in the process of launching additional initiatives to better support and revive these businesses.*
- 3. **Promotion of Domestic and Organic Vegetables and Fruits:** Our efforts to promote domestic and organic produce, including the distribution of seeds and saplings, have seen progress. However, we are committed to increasing our outreach and distribution capabilities to ensure wider coverage and impact across the country.*

Way Forward:

- We are currently working on several upcoming projects designed to enhance our contribution towards these objectives. These projects include expanded research initiatives, more robust business support programs, and a comprehensive seed and sapling distribution network.*
- We are also reviewing our current strategies and performance to identify areas for improvement and to ensure that our activities more effectively align with our stated objectives.*

We are dedicated to making significant strides in fulfilling our mission and appreciate your understanding as we continue to enhance our efforts. Your feedback is invaluable in helping us align our activities more closely with our objectives.

The observation is treated as settled:

The acceptance of the audit findings by the management is noted. Based on the assurance provided as a way forward to enhance the contribution towards the fulfillment of the core objectives through expanded research initiatives, more robust business support programs, and a comprehensive seed and sapling distribution network, the observation is treated as settled.

Compliance to be made:

The compliance to measures taken to fulfill the mandate will be verified in the next audit.

3. Wrong categorization of expenditure (2.1.22)

JV 74 dated 25.12.2023 Nu.6,805.00 booked as General Expenses. However it should be categorized as under Staff Welfare Expenses

JV 3 dated 06.07.2023, amount of Nu. 7,000 paid as incentive to Intern booked under the head General & Administrative Expense. It should be booked as Honorarium / Incentive

JV 46 dated 26.12.23, Booked as Other G&A Expenses Nu.58,500.00 paid as benefits to Interns. It should be booked under Honorarium / Incentive.

Management Response:

We have reviewed the transactions in question and would like to provide clarification and confirm the corrective actions taken.

JV 74 dated 25.12.2023 – Amount of Nu. 6,805.00: This expenditure was initially categorized under General Expenses. Upon review, we agree that this amount should have been classified under Staff Welfare Expenses. We have corrected the categorization to accurately reflect this expense under the appropriate head.

JV 3 dated 06.07.2023 – Amount of Nu. 7,000.00: The incentive paid to the Intern was mistakenly booked under General & Administrative Expenses. We acknowledge that this should have been recorded as Honorarium/Incentive. We have adjusted this entry to ensure it is now properly classified.

JV 46 dated 26.12.2023 – Amount of Nu. 58,500.00: This amount, initially recorded under Other G&A Expenses, was indeed paid as benefits to Interns. We have corrected the categorization and reclassified it under Honorarium/Incentive as appropriate.

We appreciate your diligence in identifying these errors. All relevant entries have been updated in our accounting records to reflect the correct categories.

We are committed to maintaining accuracy in our financial reporting and will continue to review our processes to prevent similar issues in the future.

The observation is treated as settled:

The acceptance of the observation and prompt action to correct the errors pointed out is appreciated. The lapses had occurred due to lack of adequate experience of the accounts personal.

In view of the corrections already made, the observation is not pursued further.

Compliance to be made:

The commitment made to have controls in place to avoid such mistakes will be verified in the next audit.

4. Non deduction of TDS on House Rent paid Nu. 220,000.00 (2.1.10)

On review of the statutory deductions and remittance made by the Association, it was noted that Nu.220,000.00 was paid as Office Rent for the period under audit.

However, the mandatory tax of 5% was not deducted from the rent payment. Management is requested to justify for not deducting it.

Management Response:

Thank you for highlighting the issue of non-deduction of TDS on the house rent payment of Nu. 220,000.00.

We acknowledge that TDS at the rate of 5% should have been deducted from the rent payment as per statutory requirements. The oversight in this case was due to an internal misunderstanding regarding the applicability of TDS on rent payments.

Corrective Measures:

Immediate Action: *We are currently taking steps to rectify this oversight by calculating and deducting the applicable TDS amount from our records. We will ensure that the TDS is remitted to the tax authorities promptly.*

Future Compliance: *To prevent similar issues in the future, we will:*

- *Implement a robust review process to ensure compliance with all statutory tax deduction requirements.
Update our accounting procedures to include a verification step for TDS deductions on rent payments.*
- *Provide additional training to our finance team on tax regulations and compliance.*

We appreciate your understanding and assure you that we are committed to adhering to all statutory requirements moving forward. Please let us know if there are any further steps or documentation required from our end.

The observation is treated as settled:

The acknowledgement of the finding and assurance to adhere to the statutory requirements on tax is noted and the observation is agreed not to be pursued further.

However the management should put in place appropriate internal control mechanism to ensure that the statutory deductions are completely made and remitted to the relevant authorities on time.

Compliance to be made:

The compliance to the assurances provided to comply to tax rules will be reviewed in future audits.

5. Security Deposit Nu. 40,000.00 for rental treated as expenses and not an asset: (2.1.8)

As per the rental agreement, 2 months security deposit amounting to Nu 40,000 was paid to the House Owner (Gerab Nyed-yon Pvt. Ltd. at the time of first occupancy vide payment voucher No. 13 dated 06.09.2023.

On review of the records, it was noted that this amount instead of treating it as Receivable, was shown as direct payment as expenditure. This is not a correct accounting treatment. The dealing official is asked to make corrections and correct the accounts.

Management Response:

We acknowledge that the payment of Nu. 40,000.00, which was made as a security deposit as per our rental agreement with Gerab Nyed-yon Pvt. Ltd., was incorrectly recorded as an expense rather than as an asset.

Corrective Actions:

Immediate Correction: We are in the process of rectifying this error by reclassifying the security deposit from expenses to the appropriate asset account. The adjustment will be reflected in our updated financial records to correctly represent this deposit as a receivable.

Review and Update Procedures: To prevent similar issues in the future, we will:

Review and update our accounting procedures to ensure accurate classification of security deposits and other similar transactions.

Provide additional training to our finance team on correct accounting practices for handling deposits and other asset-related transactions.

We appreciate your feedback on this matter and are committed to maintaining accurate and compliant financial records. Thank you for your understanding as we make the necessary corrections.

The observation is treated as settled:

In view of the submissions made to review and update the accounting procedures to ensure accurate classification in future besides correction of the lapses instantly after the audit, the observation is treated as settled.

Compliance to be made:

The compliance to the assurances provided to have accurate classification of expenses in future will be reviewed in the future audits.

ANNEXURE – A: PROFILE

The Association is called by the name “Duedroi Rangwang Zhidhey Tshogchung” and hereinafter referred to as “The Association” or “DRZT” **under Public Benefit Organization (PBO), PO Post Box No. 920, Thimphu.**

The Association shall come into force on 2nd day of fifth month of the **Earth Female Year** of the Bhutanese calendar corresponding to the 15th day of Six month, 2018.

Extent. The Associations activity shall extend to the members and supporters under Public Benefit Organization (PBO)

Aims and Objectives, and the Scope

- i. To promote ways and means to adopt Karzay lifestyle for all
- ii. To strive avoid or reduce ways and means of Marzay lifestyle for all
- iii. To emphasis build worthy relationship of human being and four elements of earth, water, fire and wind (Djung-wa-Zhi)
- iv. To disseminate benefits of non-violence and lifestyle of vegetarianism that do not demand killing of animal
- v. To endeavor good Intention and knowledge of human being through preaching and promotion
- vi. The Scope of the activity covers any primary, secondary and incidental matters that is associated to the aims and the objectives provided in sub-clause 1 to 5 of this Article and Functions of the Association provided under Article 3

Membership registration and fees

- i. A person willing to become a Member shall:
 - a. Register and pay membership registration fee of Nu. 1200 (calculated as Nu.100 per month)(subject to approval by the Board) annually;
 - b. All the members shall complete and submit the prescribed form duly affixed legal stamp with signature to the Executive Director;
- ii. The membership is eligible for all person whether residing in Bhutan or abroad. Where a minor applies for membership, he must be accompanied by he or her guardian who shall sign on the requisite forms on his behalf.

Rights and duties

- i. The members can raise issues and concerns including ideas befitting the Association with the Management of the Association any time of the day
- ii. Members can participate and vote in the Annual General Meeting discussion important agendas pertaining to the Association, from its functions to Associations budgeting, employees, etc
- iii. Members can propose any agendas to be discussed and decide during the Annual General meeting
- iv. The willing members may participate in any activities carried out by the Association Functions under Aims & Objectives 1

1. Carry out research on the benefit of Karzay and disseminate the general public of the benefits
2. Encourage, assist or help businesses associated with vegetables and vegetarian edibles to expand or revive through various ways and means
3. To promote domestic and organic vegetables and fruits by distributing or facilitate in supplying of seeds and saplings in different parts of the country
4. Train youths on the use and preparation of Karzay food so as to further share and educate families, friends and general public

Functions under Objective 2

1. The Association will explore and disseminate ways and means of providing suitable food and edibles without having to kill others especially in recognizing rights and aspiration of animal being
2. The Association will disseminate in schools, institutions and public the ill effects of eating meat-food based on scientific, health, and economic findings
3. In keeping with the country's uniqueness of being a GNH nation, the Association will strive to avoid or minimize killing of animals through different methods of teachings, dissemination and promotions.

Functions under Objective 3

1. In line with the principle of green environment, the Association will strive and participate in plantation and management of the same for preservation and promotion of sustainable natural resources
2. In line with the environmental policy and law, the Association will strive for maintenance of cleanness of rivers and water ways and drainages in cities, towns and communities
3. In celebrating the World Environment Day, the Association will organize trainings or dissemination programs to public with the help of experts and luminaries.

Functions under Objective 4

1. To preserve and promote the country's old age tradition of companionate mind, non-violence, and kindness for animals or insects rather than killing for food or survival
2. In keeping with the 21st century requirement, the Association seeks to promote the principle of Gross National Happiness through explanatory or introductory booklets distributed both languages of dzongkhag and English, introduce new or revise existing booklets for dissemination purpose
3. Invite well verse practitioners and experts in schools, institutions and villages to carry out dissemination activities
4. Conduct detail learning or research on companionate being, ethics and respect, and cause and effect so as to build relationship and common grounds for human-being and animal, thereby intending to prohibit or reduce killing, torture and violence against animals or others

Functions under Objective 5

1. As for human being to tame our mind and inculcate good intention and behavior is a key for a learned person to proper utilize its knowledge and qualification; the Association will strive to educate the same for decision makers or law makers in the country – the Parliament so as to broaden their wisdom
2. Since the causes of violence and assault is usually due to ill intention of a person or criminal intention, the Association will strive in conduct of training for mind-taming and behavior-change to the Public through suitable means
3. By improving behavior of people and outlook in a community, the principles and fringes of Gross National Happiness and its benefits will be endeavored for the benefit of animals.

